

Pass/Fail Marking Request

Student Name _____

Student ID: and/or NetID:

Subject area: _____ Catalog No.: _____ Section: _____ Class No.

Year: Fall Winter Spring Summer

Student Signature: _____ Date: _____

You must be an Undergraduate or PharmD student in order to place a course on Pass/Fail.

Students who have earned at least 24 credits and are not on scholastic probation may place three courses, for no more than 12 credits, on Pass/Fail. Students may not place more than one course each semester on Pass/Fail, nor more than one during the summer, regardless of the number of summer sessions attended.

Students must place courses on Pass/Fail during the first two weeks of the semester. If a student, having placed a course on Pass/Fail, decides to remove it from Pass/Fail, the student must do so by the ninth week of the semester. Consult the Registrar's Office at your current campus for summer session deadlines since they vary with the length of the session. Return completed form to the Registrar's Office at your current campus.

Restrictions on Pass/Fail Courses: Courses placed on Pass/Fail do not satisfy the General Education Requirement, the major or related requirements, the skill requirements, the minor requirement, or any school or college course requirement. Pass/Fail credits may not be acceptable when a student changes majors or schools within the University. Pass/Fail credits may not be transferrable to another institution.

- In the School of Business, students may not elect the Pass/Fail option for any of the departments of the school.
- In the School of Education, students may not elect the Pass/Fail option for courses offered in the School of Education which are required for certification as a teacher.
- In the School of Engineering, no course taken on Pass/Fail may be counted for credit toward graduation.
- In the School of Pharmacy, no specifically required courses (all courses for which no alternate choice is given in the curricular listings) can be taken on Pass/Fail.
- In the Ratcliffe Hicks School of Agriculture, students may only place one course on the Pass/Fail option.
- Non-degree students must have the approval of the Director of Continuing Education to place a course on Pass/Fail. The Director grants permission only in extenuating circumstances.
- Students working on a degree at another institution need written approval from their dean, or other official, at the other institution to place a course on Pass/Fail.

The Registrar does not place a student on the Dean's List if the instructor's grade for a Pass/Fail course is less than C. Note that at least 12 credits must contribute to the semester grade point average placing a student on the Dean's List. As the Pass/Fail marks have no grade points, the instructor's grade does not contribute to the grade point averages. Note also that at least 54 credits must contribute to the grade point average for students to graduate cum laude or higher.